

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, August 28, 2007

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 28, 2007 with the following members present: Don Larson, Mary Negstad, Dennis Falken, and Deanna Santema.

CALL TO ORDER

Vice-Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Vice-Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the August 28, 2007 Commission Meeting, and the minutes from the August 21, 2007 Commission Meeting.

Travel/Education: Rose Stee to attend the Program Planning & FEU meeting in Madison on August 23, 2007 and the South Dakota State Fair in Huron August 29 - September 4, 2007; Ted Eggebraaten to attend the SD LTAP Advisory meeting in Pierre on August 30, 2007.

ROUTINE BUSINESS

Motion by Negstad, seconded by Larson, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, REPAIRS AND MAINTENANCE \$79.43; ACTION PROCESS SERVING, COURT CASE EXPENSE \$21.80; ADVANCE AUTO PARTS, SUPPLIES & MATERIALS \$25.26; ALLTEL, TELEPHONE \$394.75; ANDERSEN, NORMA, PROFESSIONAL SERV. & FEES \$15.00; AT&T, UTILITIES \$67.63; AT&T, TELEPHONE \$99.06; BARG, VERLIE M., 4-H EVENTS & LIT. \$50.00; BREIT LAW OFFICE, AM'T HELD FOR SHERIFF TRU \$4500.67; BREVIK LAW OFFICE, CRT APPORT. ATT'Y/M.I. \$188.60; BREMMON, CARMEN, COURT CASE EXPENSE \$80.00; BRKGS AREA CHAMBER, PUBLIC RELATIONS \$665.00; BROOKINGS GLASS & MIRROR, REPAIRS & MAINT. \$35.00; BROOKINGS HEALTH SYSTEM, OUT-PATIENT \$1808.31; BRUGGER, SUSAN, ADULT DEFENSE \$838.45; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$66.43; CHRISTIANSON, MARLYS, 4-H EVENTS & LIT. \$64.80; CBC INNOVIS, TELEPHONE \$12.00; DELL MARKETING LP, REPAIR & MAINTENANCE \$284.00; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$92.38; EVERIST, L.G. INC, SUPPLIES & MATERIALS \$3033.84; EXHAUST PROS, SUPPLIES & MATERIALS \$98.90; FITE, ROBERT G, JUVENILE DEFENSE \$226.20; FIXIT SHOP, REPAIRS & MAINT. \$40.00; FLINT HILLS RESOURCES, LP, REPAIRS & MAINT. \$334192.45; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$130.00; FOSTER, BONNIE, 4-H EVENTS & LIT. \$50.00; FRERICHS, ALLYN, 4-H EVENTS & LIT. \$50.00; GILBARCO INC, PROFESSIONAL SERVICES \$175.00; GLOVER, ALAN, JUVENILE DEFENSE \$826.80; HAMILTON, STACEY, COURT CASE EXPENSE \$45.00; HARTSEL, PATRICIA J., COURT CASE EXPENSE \$159.60; HYDE, LOIS, 4-H EVENTS & LIT. \$81.08; HOLM, JOANIE, CORONER FEES \$1500.00; HURON CULVERT & TANK, SUPPLIES & MATERIALS \$119.72; HYDE, BLAINE, 4-H EVENTS & LIT. \$83.30;

HY-VEE FOOD STORE, TRAVEL & CONFERENCE \$12.04; JENSEN, RANDY J., TRAVEL & CONFERENCE \$10.36; KELLEY, JAY, TRANSPORT PRISONER \$26.00; KIDWILER, MARY, TRAVEL & CONFERENCE \$18.50; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$28.12; KNUTSON, DUANE, TRAVEL & CONFERENCE \$6.66; L&L PARTS, OTHERS-SHORT \$25.26; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$130.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; MCCANN, M.E., ADULT DEFENSE \$752.84; MCCARTY, DONALD, ADULT DEFENSE \$1764.89; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$317.00; MCI, TELEPHONE \$144.28; M&T FIRE & SAFETY INC., OTHERS-SHORT \$1654.00; MARTIN'S INC., FUEL/GASOLINE \$18964.25; MASTERCARD, SUPPLIES & MATERIALS \$30.82; MATHIES, MARK, TRANSPORT PRISONER \$52.00; MATSON, MARILYN, 4-H EVENTS & LIT. \$79.60; MIDWEST ALARM CO, REPAIRS AND MAINTENANCE \$201.20; MIKELSON, GARY E., PROFESSIONAL SERV. & FEES \$39.00; MILLS PROPERTY MANAGEMENT, REPAIRS AND MAINTENANCE \$4284.38; MOBILE ELECTRONIC SERVICE, REPAIRS AND MAINTENANCE \$65.00; NELSON, DARREL E., TRAVEL & CONFERENCE \$7.03; NELSON, NANCY J., JUVENILE DEFENSE \$624.00; NIELSEN'S, SUPPLIES & MATERIALS \$338.92; NORTEK COMPUTERS INC, SUPPLIES & MATERIALS \$22.98; NORTHWESTERN PUBLIC SERV, UTILITIES \$200.95; OFFICE DEPOT, SUPPLIES & MATERIALS \$109.84; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$246.97; PARKER FIRE DEPARTMENT, OTHERS-SHORT \$42.48; PARTY DEPOT, SUPPLIES & MATERIALS \$38.97; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$121.35; PITNEY-BOWES INC., POSTAGE MACHINE \$1782.00; PLASTIC SURGERY ASSOC SD, COURT CASE EXPENSE \$317.76; QUINLAN PUBLISHING, DATABASE SERVICE-US WEST \$200.27; RADIO SHACK, SUPPLIES & MATERIALS \$16.99; RAEDER, PAM, 4-H EVENTS & LIT. \$85.52; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$15.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$5000.00; ROBBINS, JEFF, TRAVEL & CONFERENCE \$39.96; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$24.42; RONNING, JESSE, JUVENILE DEFENSE \$1025.60; SAATHOFF, LAYNE, TRAVEL & CONFERENCE \$34.04; SDACC, TRAVEL & CONFERENCE \$1760.00; SDACC, TRAVEL & CONFERENCE \$10.00; SDCLE, INC, SUPPLIES & MATERIALS \$45.00; SIOUX VALLEY ENERGY, UTILITIES \$44.00; SIOUX VALLEY CLEANERS INC, REPAIRS AND MAINTENANCE \$275.00; SLOCUM, IDA, 4-H EVENTS & LIT. \$54.44; SMITH, STEVE, TRAVEL & CONFERENCE \$18.50; SPRINT, TELEPHONE \$427.09; STEE, RYAN, 4-H EVENTS & LIT. \$50.00; STREICHER'S, SUPPLIES & MATERIALS \$472.00; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; TEE'S PLUS, SUPPLIES & MATERIALS \$881.34; VANDERWAL, GINA, 4-H EVENTS & LIT. \$50.00; VERIZON WIRELESS, TELEPHONE \$193.58; VOCKRODT, MARY, 4-H EVENTS & LIT. \$52.96; VOGEL, STEPHANIE, TRAVEL & CONFERENCE \$25.90; VOLUNTEERS OF AMERICA, VOL OF AMERICA (PRE) \$1350.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$12.21; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$877.00; WIECZOREK, TERRY, ADULT DEFENSE \$445.30; YOUNG DOOR SERVICE, REPAIRS & MAINT. \$102.00; KAHLER, EVA, JURY & WITNESS \$20.00; AHO, MARVIN, JURY & WITNESS \$55.92; LEWNO, KRISTINA, JURY & WITNESS \$61.84; MERGEN, NANCY, JURY & WITNESS \$51.48; MILLER, AMBER, JURY & WITNESS \$50.74; MYERS, DONALD, JURY & WITNESS \$67.02; PAGE, MICHAEL, JURY & WITNESS \$51.48; PORTER, ADAM, JURY & WITNESS \$54.44; POST, JOYCE, JURY & WITNESS \$58.88; STANGELAND, JASON, JURY & WITNESS \$51.48.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, Vice-Chairperson Santema signed claims for the August 2007 Payroll Additives: AFLAC, insurance \$2,642.54; Avesis Incorporated, insurance \$1,125.64; Office of Child Support Enforcement, child support \$1,067.00; Delta Dental, insurance \$2,776.40; Flex One, unreimbursed medical \$2,011.60; Fort Dearborn Life, life insurance \$617.50; Fort Dearborn Life, basic life insurance \$381.05; Garnishment \$637.06; Local Teamsters, union dues \$912.00; SDRS, retirement \$29,665.79; SDRS Supplemental, retirement \$1,555.00; EFTPS, payroll taxes \$58,047.53; Wellmark Blue Cross, insurance \$46,090.72.

Payroll totals for the month of August 2007 is as follows: Commission \$16,953.38; Elections \$951.04; Auditor's Office \$9,239.35; Treasurer's Office \$12,822.00; States Attorney's Office

\$21,848.97; Custodial Buildings \$4,871.60; Director of Equalization \$17,819.60; Register of Deeds \$7,523.82; Veteran's Service Officer \$3,668.07; Sheriff's Office \$37,030.15; County Jail \$32,745.65; Contract Law Enforcement \$6,741.54; Emergency Management \$6,214.86; Drainage \$1,579.53; Highway \$53,711.38; Welfare \$3,194.31; Community Health Nurses \$2,393.20; Women, Infants, & Children \$2,193.72; County Extension \$4,454.00; Weed Control \$13,217.79; Planning & Zoning \$5,788.03.

REGULAR BUSINESS

Motion by Falken, seconded by Negstad to approve and authorize Vice-Chairperson Santema to sign Agreement #07-23: an agreement between the Brookings City Street Department, the Brookings County Highway Department and Mills & Miller, Inc. for Snow and Ice Removal Salt. Roll Call Vote: Negstad "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Larson, seconded by Negstad to declare the Brookings County Surplus Property to be disposed of at a Public Auction on Thursday, September 20, 2007. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Brookings County 2007 Surplus List

141	Auditor	Info Printer 8 Color Computer Printer
142	Treasurer	Savin 2518D Digital H83 Copier with Reverse Feeder
151	State's Attorney	Panasonic Electronic Typewriter (runs but has issues) Panasonic Variable Speed Dictaphone (doesn't work) Brother Laser Printer (doesn't work) HP LaserJet (doesn't work) HP LaserJet (doesn't work) HP DeskJet (doesn't work) Magitronic Notebook Computer (outdated) NobleView Computer Monitor Acer Computer Keyboard Microsoft Internet Keyboard Nobilis Computer Tower (2)
153	Law Library	Magitronic Computer with Monitor and Keyboard
161	County Buildings	1986 Chevy Custom Deluxe 20 Black Pickup, 3/4T 4WD Office Chairs (2) Credenza Brown Chairs (5)
162	Equalization	Panasonic Phones (2) Swiftel Set Phones (3) Phones w/ Side Pieces (2) Plantronic Vista Head Set Dell 1500 GX400 MHz FSB Keyboards (2) Battery Backup Surge Protector (battery side does not run) Server Transfer Switch
163	Register Of Deeds	Athlon XP Computer

211	Sheriff	IBM Electric Typewriter
212	Detention	Westinghouse VHS Rewinder
215	Contract Law	Panasonic Telephones (3)
		Office Chairs (4)
		Plastic VHS Holder (3)
		Panasonic Telephones (3)
		Tower
		54XMax Tower
		Microsoft Computer Keyboard and Mouse
		Sanyo VHS Recorder
		Sony VHS Recorder
		Emerson VHS Recorder
		U-Max Computer Scanner
		Intel Computer Mouse (2)
		Couch
		VHS Camcorder and Case
		Shell Boxes (3)
		Riot Helmets (3)
		Wall Clock
		Misc. Door Knobs and Hardware
311	Highway	Milwaukee 14" Chop Saw, Wood Floor Creeper
		Misc. tires
		"64" Hoist Lift (4104)
		1952 Semi Water Tank (5000 gal)
		1955 Lacrosse Low Boy Trailer
		1982 Ford Tractor
411	Welfare	Kodak DC 50 Camera with 4MB Memory Card
		Telephone
421	Community Health	SF2027J Copier
611	Extension	Epson Color Cartridges (2)
		Multi Media Tray
		Gateway Docking Station
		Mouse Pads (2)
		Recipe Box
		Coin Tray
		Black File Trays
		Index Card File - Green Metal
		Book Spines
		Paint Roller
		Computer Keyboard
		Computer Cables
		RCA Television
615	Weed	78 Int. 1700 Truck - Cab and Chassis, White
		Yaesu Handheld Radio
		Green Army Trailers (2)

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss personnel matters and correspondence received.

Be it noted, the salary changes were approved: Routine Step Increases: Don Swartos \$13.72 to \$13.99; Richard Larson \$16.49 to \$16.79.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss a welfare claim for a hospital admission.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson had no report.

Commissioner Falken had no report.

Commissioner Negstad had no report.

Commissioner Santema reported on the BATA meeting and the Resolutions Committee meeting.

EXECUTIVE SESSION

Motion by Negstad, seconded by Falken to enter into executive session at 9:02a.m. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried. Vice-Chairperson Santema declared the executive session over at 9:10a.m. Reason - Personnel/Contractual. No action at this time.

ADJOURNMENT

There being no further business, Vice-Chairperson Santema declared the meeting adjourned until 8:30am September 4, 2007.

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Krista Spence
Deputy Auditor
Brookings County Auditor's Office